

G Suite



GOOGLE WORKSHOP

How to use the Area Google Applications

MAY 23RD & JUNE 20TH | 10AM – 1PM

ZOOM LINK

MEETING ID: 820 3823 3800

PASSCODE: 08193015

CALL IN: 1-253-215-8782

During this workshop we will discuss how to:

Accessing your Account

1. Where do I go
2. Is this information private or public & how can access it.

Applications

1. What can I use & how to use it
2. Are they compatible with my existing desktop applications & documents?

Drive(s) for committees

1. Do I need to store everything here?
2. What do I do with all the data?