

By Laws of Eastside Intergroup Association

amended March 1998

Statement of Purpose:

The Intergroup exists as the servant of the member groups to carry the message of Alcoholics Anonymous (in full accordance with the 12 Steps, 12 Traditions, and 12 Concepts of A.A.) by the following methods:

1. Operating a Central Office according to the guidelines published by GSO; establishing policy and function for this office; reviewing operations and financial affairs and amending them when necessary.

1A. Functions of Central Office:

- a. To operate a conveniently located office to carry the message of A.A. to alcoholics
- b. To maintain a listing for Alcoholics Anonymous in the local telephone directory
- c. To arrange twelfth step calls
- d. To serve as a clearing house for the circulation and exchange of information in the A.A. community and non-A.A. community alike
- e. To purchase A.A. literature for sale or other distribution
- f. To publish a list of A.A. meetings in the community
- g. To publish an informational newsletter on a regular monthly basis
- h. To arrange for A.A. speakers to carry the message to non-alcoholic groups
- i. To cooperate, but not affiliate, with other community agencies dealing with alcoholism
- j. To assist in carrying the A.A. message to hospitals and prisons
- k. To assist the media, when requested, to provide information about A.A. in strict adherence to the Traditions

2. Performing other functions as authorized by the Intergroup Board of Directors.

3. Establishing standing and special sub-committees for special purposes.

4. Undertaking other functions that are appropriate.

Article I

Membership

1. The corporation shall have two classes of membership which may vote at any annual and any special meeting of membership of the corporation, consisting of group membership and contributing personal membership.
2. Any group in Alcoholics Anonymous located east of Seattle in King County, Washington, which has appointed and maintained any representative actively participating in any activities of the corporation for any three of the last six months prior to any membership meeting at which said group seeks to vote, shall be considered a group member entitled to a vote at said meeting.
3. All present and past directors, current officers, and committee chairpersons, and all other sober A.A. members who, within the previous six months, have contributed at least ten (10) hours of service to activities of the association (other than service credited to any group in #2) shall be considered contributing personal members of the association entitled to vote at any general or special meeting of membership of the association.
4. No person shall exercise the vote of more than one voting member at any membership meeting.
5. The Board of Directors shall appoint a nominating committee at the January Board meeting. This committee shall be responsible for finding one candidate for each upcoming vacancy of the Board of Directors. These candidates shall be announced at the February business meeting. The nominating committee shall also be responsible to record all candidates nominated from the floor at the February and March business meeting.
6. Nominations from the floor will be allowed at the February and March business meetings. Nominations will close at the conclusion of the March business meeting.
7. The election balloting procedure used shall be the same as outlined in the Third Legacy Procedure in the A.A. Service Manual, the exception being the nomination procedure which is stated in the preceding paragraphs of this article.
8. Special meetings of membership may be called by the Board of Directors or pursuant to RCW 24.03.075. Notice thereof stating the time, date and place in east King County Washington shall be given as required by RCW 24.03.080.
9. At any meeting of the membership, seventeen (17) voting members shall constitute a quorum for all purposes that may be considered therein; provided a lesser number may adjourn the meeting to a definite time, date, and certain place.
10. The Chairman of the Board of Directors and the Secretary shall act as chairman and secretary to all membership meetings unless otherwise directed by the meeting itself.

Article II

Management

1. The business and property of the association shall be managed by a board of nine (9) directors.
2. The directors of the corporation shall be elected for a term of three years, except for the nine directors elected at the first annual meeting of members. Of these, three shall be chosen by lot to serve two-year terms and three shall be chosen by lot to serve one-year terms. Each director shall serve until his/her successor is elected and qualified.
3. In case a vacancy occurs on the Board of Directors between elections, an election shall be held at the next monthly meeting of Eastside Intergroup Association. This election shall follow the Third Legacy Procedure in the A.A. Service Manual to elect a director to fill the vacancy for the unexpired term of their predecessor, pursuant to RCW 24.03.105.
4. Any director may resign his/her office at any time, such resignation to be made in writing and delivered to the Chairman or Secretary of the association and to take effect when delivered unless a later time is specified therein.
5. The Board of Directors shall hold a meeting annually, immediately following the annual membership meeting, and at the same place. No notice need be given of the annual meeting of directors, these By-laws constituting a sufficient notice of the time and place thereof.
6. It shall be the duty of the Board of Directors, at their annual meeting, to elect their Chairman and the officers of the association as elsewhere provided for in the By-laws provided said directors may adjourn the meeting to a definite time, date and certain place.
7. Special meetings of the Board of Directors may be held at the association's principal place of business at any time designated by any two directors who may desire to call such a meeting, provided that such directors immediately notify the Secretary, who shall immediately give notice by registered mail to each director at least three (3) business days prior to the time fixed for said meeting.
8. It shall be competent for the Board of Directors to hold a meeting in any other part of King County, provided that either all directors sign a waiver of notice of such meeting or that notice is given as described in the previous paragraph.
9. A majority of the directors shall constitute a quorum for the transaction of all business, provided a lesser number may adjourn to a definite time, date and certain place.
10. Any notice herein required to be given may be waived in writing by any director pursuant to RWC 24.03.460.
11. The Board of Directors may by resolution designate a definite time, date and certain place for the holding of regular meetings of the board, either monthly or at such intervals as the Board shall determine to be in the best interest of the

association, and such regular meetings shall be held without notice or with such notice as the Board of Directors in its resolution may designate.

12. Any director may be removed from office by a two-thirds vote of the membership eligible to vote attending any regular or special meeting of the membership of the association. Notice of the proposed removal of a director must be given to such director at least forty-five (45) days prior to the date of the meeting at which such removal is voted upon. Such notice must state the cause for the proposed removal.
13. Absence from three (3) regular meetings of the Board of Directors in any year shall be due cause for removal of a director, and no more than ten (10) days written notice of motion thereon based need be given the director so charged prior to any general or special meeting of members next following said absence. No notice need be given for any motion based upon any director's loss of sobriety prior to the next regular or special meeting of membership following said loss of sobriety.

Article III

Officers and Duties

1. The officers of this corporation, in addition to the Board of Directors, shall be the Chairman of the Board of Directors, the First Vice-Chairman, who shall be members of the Board of Directors, the Secretary, and the Treasurer. In addition to the officers designated in this article of the By-laws, the Board of Directors may from time to time, as it deems in the best interest of the corporation, create any of the following additional offices; additional vice-chairmen, classified as to duties and authority, comptroller, and such assistant secretaries, assistant treasurers and committee chairpersons as the Board may deem advisable. In the case of all offices created by the Board, the Board shall designate the duties the officers so created are to perform. The Chairman shall have those duties generally attributable by law and custom to a president under the laws of the State of Washington, with such other greater or lesser duties as may from time to time be determined by the Board of Directors. The First Vice-Chairman shall have those duties generally attributable by law and custom to a senior vice-president under the laws of the State of Washington.
2. In order to render unto the law that which the law requires, the Chairman shall be President, and the First Vice-Chairman shall be the Senior Vice-President, but they shall at no time employ such titles, except as may be required for the execution of legal documents or by reason of other provision of the law.
3. The secretary, assistant secretary, treasurer, and assistant treasurer shall similarly perform those duties generally attributed by law and custom to such offices with such other greater or lesser duties as may from time to time be determined by the Board of Directors.
4. All of the officers shall be elected by the Board of Directors and shall serve at the pleasure of the Board of Directors. Any director may hold one or more offices but it shall not be necessary for any officers, except the Chairman and First Vice-Chairman, to be directors. Any two or more offices may be held by the same

person, except the offices of chairman and secretary as required by RCW 24.03.125

5. The Chairman of the Board of Directors shall preside at all meetings of the Board of Directors and of the membership and shall call all such meetings of membership requested by the board other than the annual meeting of membership and perform such other duties as directed by the Board of Directors.
6. The Chairman shall be the chief executive officer of the corporation and shall supervise all activities of the corporation and carry out to the best of his/her ability the general policy formulated as authorized by the Board of Directors. The Chairman shall perform such other duties as are incident to the office, or are required by the law of the State of Washington and/or the Board of Directors. The Chairman shall preside at all meetings of staff and officers of the corporation.
7. The First Vice-Chairman shall act for and have all of the powers conferred upon the Chairman during the Chairman's absence or inability to act and shall perform such other duties as the Board of Directors may from time to time require.
8. The Secretary shall be the custodian of the minutes of the meetings, official corporate records, and record of membership. The Secretary shall perform such other duties as the Chairman of the Board of Directors shall require.
9. The Treasurer shall receive and be accountable for all funds belonging to the corporation; pay all obligations incurred by the corporation when payment is authorized by the Board of Directors or required by law; maintain bank accounts in depositories designated by the Board of Directors; render periodic financial reports and perform such other duties as may be specified by the Board of Directors.
10. Any officer may be removed at any time, either for or without cause, by affirmative vote of a majority of the whole Board of Directors at any regular meeting or special meeting called for such purpose.
11. In the absence of the Secretary, an assistant secretary shall perform his/her duties, and in the absence of the Treasurer, an assistant treasurer shall perform his/her duties.

Article IV

Amendments

1. The By-laws of the corporation may be altered or repealed in any particular, and new By-laws not inconsistent with any provision of the Articles of Incorporation or any provision of law may be adopted by affirmative vote of the majority of members present in person and entitled to vote at any meeting of members. Notice of said proposals, or summary thereof, shall be included in any notice of said meeting of membership where said vote is taken. Notice shall be given by mail at least thirty (30) days prior to the presentation of said proposal. Publication of notice in the Eastside Intergroup Newsletter shall constitute notice by mail to the membership.

Article V

Miscellaneous Provisions

1. The fiscal year of the corporation shall be the period from January 1 to December 31.
2. To serve as a director, it is recommended that a person have a minimum of two (2) years continuous, immediate sobriety, and be an active member of a group of this association.
3. The By-laws shall be deemed to include all the privileges, powers, and rights afforded by the laws of the State of Washington relating to non-profit corporations, unless specifically negated herein.
4. The corporation shall maintain at its registered office a current roster of members as required by RCW 24.03.135. This roster will be available to members but not available to press, radio, T.V., film or any other media not specifically named here. Said roster shall contain the full name, address and phone number, if any, of each member as provided by such member and the name, address and phone number of each group representative as provided by each group member.
5. Financial support is voluntary, and not a condition of membership, but members should bear in mind that A.A. is always self-supporting.
6. Incorporated herein by reference are the 12 Traditions of A.A.. Accordingly no member, appointed or elected officer, director, group representative, or employee of Eastside Intergroup Association shall, without express written approval of the Board of Directors, take any action, or make any representation written or verbal, implying the sponsorship, endorsement or approval of Eastside Intergroup Association.